



Call for Speakers Spring 2022 PDD Hybrid Event

Austin, Texas

Friday, May 6, 2022

8:00am to 4:30pm CST

The PMI Austin Chapter is actively seeking exciting speakers from the Project Management community to speak at our spring hybrid event (taking place both in person and virtually) scheduled for Friday, May 6, 2022 in Austin, Texas. Every year the conference attracts over 300 attendees from a variety of industries including IT, Healthcare, Construction, Public Sector, and Education.

This year's PDD will feature approximately 9 breakout sessions and 2 keynote speakers covering topics aligned to the PMI Talent Triangle:

- Technical Project Management
- Strategic and Business Management
- Leadership

The proposed theme for our Hybrid Spring PDD is **The Future of Project Management**, and our conference objective is to provide a learning and networking environment for attendees. If you believe that you can contribute your experience and knowledge to our event, we look forward to hearing from you.

Please read the Terms and Conditions in **Section A** below before submitting your application, which will provide you with more information on what your presentation should contain and the review process.

Please use the application form in **Section B** along with any necessary attachments to have your presentation considered. All submissions and any questions should be sent to programs@pmiaustin.org, speakers@pmiaustin.org, and pds@pmiaustin.org on or before Monday, January 31, 2022. PMI Austin will respond on or before Wednesday, February 9, 2022.



SECTION A. TERMS AND CONDITIONS FOR PROPOSAL SUBMISSION

1. Spring 2022 PDD Speaker Focus

All prospective presenters are encouraged to craft a proposal that is innovative and memorable. The presentation should be interactive, unique, and actionable. Case studies, take-home resources, and audio/visual elements are highly encouraged.

2. Style and Format

There will be 2 keynote speakers (opening and closing) and 3 concurrent tracks (3 breakout sessions per track) with 60 minutes per speaker presentation throughout the day. All proposals must follow the template guideline and word count instructions Section B.

3. Presentation Delivery

PMI Austin will provide selected speakers with the official PowerPoint template for the event. Final speaker presentations should be shared with PMI Austin on or before EOD Friday, April 8. Speaker deliveries and presentation materials will be shared live with virtual attendees and recorded for distribution to conference attendees for 2 weeks after the event.

4. Audience

PMI Austin is the local chapter of the Project Management Institute, Inc., the world's largest association for project managers. The audience includes project managers, portfolio managers, and executives from private and public sectors. About 300 attendees in nearly all industries are expected.

5. Presentation Selection

- Selection Process: Submissions are subject to review by the PMI Austin Professional Development team. If you are selected for an interview, PMI Austin will be in touch by Wednesday, February 9.
- Selection Criteria: relevance to theme and PMI talent triangle, audience testimonials from previous speaking engagements, presenter's professional qualifications, overall presentation quality
- Presenters may not use a conference session for commercial sales pitches, self-promotion, or unwarranted criticism of a competitor. Presentations should only advance the educational process; sales pitches do not and are therefore not acceptable. Speakers are not permitted to distribute company promotional literature, brochures, or sales materials in any form to attendees during their session.
- The Program Committee reserves the right to reject or edit any proposal whose content is offensive or defamatory, explicitly unethical or if it contains content that is politically sensitive, supports racism, sexual or religious discrimination, illegal activities, and terrorism.



6. Speaker Benefits

Professional Benefits

- Pre- and post-event promotion via email, website, social media, and press releases
- Recognition before, during and after at the event as a subject matter expert
- Increased visibility and credibility in the eyes of fellow professionals
- The opportunity to share ideas, knowledge, and experience with 300 attendance delegates across various industries.

Compensation/Reimbursement

To be discussed upon speaker selection.

7. Intellectual Property and Ownership of Presentation Materials

Presentations should consist only of the speaker's original work; not violate any proprietary or personal rights of others (including any copyright, trademark, and privacy rights); be factually accurate; and contain nothing defamatory or otherwise unlawful. The speaker will be the sole copyright holder of the presentation or have obtained all necessary permissions or licenses from any persons or organizations whose material is included or used in his or her presentation.

8. Speaker Cancellation Policy

Any cancellation must be no later than EOD Friday, April 15, 2022.



SECTION B. Speaker Submission Form

Please note that submission of this application indicates that you agree to the Terms and Conditions stated in **Section A** of this document. Please include any additional information as attachments to the form. Submissions should be sent directly via email to programs@pmiaustin.org, speakers@pmiaustin.org, and pds@pmiaustin.org on or before Monday, January 31, 2022. PMI Austin will respond on or before Wednesday, February 9, 2022.

Today's Date

Speaker Information

Name

Organization

Address

Email Address

Phone Number

Website

LinkedIn/Twitter

Presentation Links
(e.g., YouTube, Vimeo)

3 References

- 1.
- 2.
- 3.

Speaker Bio (if selected, will be posted to website, **maximum 250 words**)

Most recent speaking experience (date, venue, audience, topic; **maximum 150 words**)

Speaker Photo



Presentation Information

Title	<i>(Tailor to conference theme: “The Future of Project Management”)</i>
Description	<i>(Maximum 250 words)</i>
Learning Objectives (if selected, will be posted to website)	<i>(Minimum 3 SMART Objectives)</i> 1. 2. 3.
Key Takeaways	<ul style="list-style-type: none">•••
Interactive Elements	<i>(e.g., breakout/table discussions, Q&A, handouts, worksheets, polling, whiteboarding, activities, take-home resources)</i>
Category (see Talent Triangle)	<i>Technical Project Management, Strategic and Business Management, or Leadership</i>
Included Attachments (optional)	<i>(e.g., presentation excerpts, samples, or recordings)</i>

Note: All applications must be complete and received on or before Monday, January 31, 2022. Applications or additional proposed topics received after that time will not be considered.